**Victim Impact Panels Certification Form**

In the 2011 legislation session, HB 1789 set forth minimum requirements for Victim Impact Panels (VIP) and asked the Washington Traffic Safety Commission (WTSC) to maintain a registry of qualified VIPs.

If a VIP wishes to be included on this registry, the VIP’s Designated Facilitator must complete and sign this form and return it to the WTSC. The WTSC built the first VIP list on September 30, 2011. Additions or updates to the VIP registry will take place twice a year, on January 15 and July 15 including any certification received at least 10 days prior to the cut off.

**VIP Contact Information**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| VIP Name: | | |  | | | | | County: |  | | | |
| Designated Facilitator Name: | | | | |  | | | | | | | |
| Address: | |  | | | | | | | | | | |
| City: |  | | | | | State: |  | | | | Zip: |  |
| Email Address: | | | |  | | | | | | | | |
| Website: | |  | | | | | | | | Phone: | |  |

**Minimum Standards for Certification**

      The VIP program is at least 60 minutes long.

      The VIP program addresses the effects of driving while impaired on individuals and families.

      The VIP program covers alternatives to drinking and driving.

      The VIP program covers alternatives to drug use and driving.

      The VIP program strives to have at least two different speakers attend in person to present their stories. At least one of the speakers should be a victim survivor of an impaired driving crash.

      The VIP designated facilitator has taken reasonable steps to verity the authenticity of the speakers’ stories.

      The VIP has policies and procedures established to recruit, screen, and train VIP speakers.

      The VIP provides feedback and ongoing support to the speakers.

      The VIP charges a reasonable fee to all persons required to attend unless otherwise waived by the court.

      The VIP has a policy to prohibit admittance of anyone under the influence of alcohol or drugs, or anyone whose actions or behavior are otherwise inappropriate. Additional admission requirements are also permissible.

      The VIP designated facilitator maintains attendance records for at least five years.

      The VIP designated facilitator communicates with the courts and probation departments who refer DUI offenders to this program regarding the offender’s attendance or nonattendance.

      The VIP uses a facility that meets Americans with Disabilities Act, or has made a reasonable effort to use such a facility.

As the designated facilitator, I certify that the above VIP meets all the minimum standards and that I am responsible for maintaining compliance.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please fill out this form and email an electronic copy to Rainboe Sims-Jones at [rsims-jones@wtsc.wa.gov](mailto:rsims-jones@wtsc.wa.gov). Mail a signed original hard copy to WTSC, PO Box 40944, Olympia, WA 98504-0944, Attn: Rainboe Sims-Jones.

For questions regarding this form, please contact Shelly Baldwin via email at [sbaldwin@wtsc.wa.gov](mailto:%20sbaldwin@wtsc.wa.gov).