Pedestrian Safety Advisory Council (PSAC) AGENDA

June 3, 2016

10:00 am – 2:30 pm

621 8th Avenue SE, Suite 409

Olympia, WA

**“Defining the Scope of Our Work”**

1. Welcome/Re-Introductions Shelly Baldwin, WTSC

10:00 20 min.

1. Report & Announcements Larry Leveen, WTSC

10:20 20 min.

1. PSAC Scope Discussion Larry Leveen, WTSC

10:40 80 min.

1. Lunch Break

12:00 60 min.

1. PSAC Charter Larry Leveen, WTSC

1:00 60 min.

1. PSAC Information Requests Larry Leveen, WTSC

2:00 20 min.

1. Closing Remarks & Meeting Evaluation Larry Leveen, WTSC

2:20 10 min.

1. Adjourn at 2:30 pm

**Agenda Item Background Materials**

**Welcome/Introductions**

Shelly Baldwin, Legislative and Media Relations Manager of WTSC, will open the meeting, and PSAC members and other people present will (re)introduce themselves and their interest and experience in pedestrian safety.

**Report & Announcements**

A brief overview of informational items related to last meeting, and announcements of interest.

**PSAC Scope Discussion**

Facilitated discussion about the terms we will use, the types of collisions we will address and other aspects related to the approach of PSAC’s work. Active participation is encouraged to help create a common understanding of “Council culture” and expectations.

**Lunch Break**

We are able to supply light refreshments at our meeting, but unfortunately not lunch. We can refrigerate a lunch that you bring. Alternately you can order a lunch delivered ($15 minimum and $2 delivery fee) from <http://tinyurl.com/j97krlm>, or see this link to a map of eateries nearby: http://tinyurl.com/hsbzaub. Lastly, here is a map of restaurants near our office: <http://tinyurl.com/hsbzaub>.

**PSAC Charter**

Discussion about the Draft Charter content, including committee composition, timeline and meeting schedule.

**PSAC Information Requests & Sharing**

Discuss presentations and materials needed to foster informed participation among PSAC members. Also, a time for PSAC members to share information about relevant projects they, their agency or jurisdiction are involved in.

**Closing Remarks & Meeting Evaluation**

As an agency, WTSC seeks to improve its processes. Please participate in a brief discussion about this meeting how future meetings can be enhanced either in structure or content.

**Attachment List (not including handouts available at the meeting)**

**PSAC Scope Discussion:** A document to guide our discussion of definitions, scope and PSAC work.

**PSAC Draft Charter:** An outline of PSAC structure, Scope, Deliverables, Work Plan and other information.

**PSAC Roster:** Who sits on the PSAC, in what capacity and their contact information.