

# Cooper Jones Active Transportation Safety Council (ATSC)

November 20, 2019

@ El Centro de la Rasa, Seattle's Beacon Hill

## Summary Notes

**Meeting Participants Included:** Jennifer Arnold, Spokane Regional Health District; Barb Chamberlain, WSDOT; Dongho Chang, Seattle City Traffic Engineer; Charlotte Claybrooke, Safe Routes to Schools; Chris Comeau, Bellingham City Planner; Josh Diekmann, Tacoma Transportation Engineer; Eric Edwards, Richland Police; Will Hitchcock, DOH; David Jones; Rep. Shelley Kloba; Katherine Miller, Spokane Capital Programs; Dr. Amy Person, Benton-Franklin Health District; Julia Reitan, Feet First; Portia Shields, Yakama Nation; Harold Taniguchi, Commission on Asian Pacific American Affairs; Paul Taylor, Spokane Police; Scott Waller, WTSC; Karen Wigen, Region 16 Target Zero Manager; Kerri Wilson, Intercity Transit; Anna Zivarts, Rooted in Rights.

- 1) Following introductions, small groups reviewed the draft Behavioral Working Agreements and made some additions and clarifications:

<p><b>From Sep 2019:</b></p> <p><b>Being:</b></p> <ul style="list-style-type: none"><li>• Be persistent and committed – we don't give up</li><li>• Active, informed and dependable contribution/participation</li><li>• Create space for all voices and opinions –we are “Not Turfish”, “Value diverse views”, “Encourage a safe space for sharing”, “Be open to various perspectives”</li><li>• Be Generous with our Spirit, selves and ideas</li><li>• Acknowledge the power of humor in a group</li></ul>	<p><b>Doing:</b></p> <ul style="list-style-type: none"><li>• We develop, set, and maintain a clear vision &amp; goals</li><li>• Decisions rooted in science/data</li><li>• Ensure the work of the group connects to meaningful actions</li><li>• Maximize In-person work time</li><li>• Develop and maintain a systemic view</li><li>• Use a “quick poll method”, e.g., thumbs up, thumbs down, or five finger voting, when necessary to clarify positions</li><li>• The “Phone me” or “hang loose” sign is our signal to come back together</li><li>• Emphasize <b>and pilot</b> the use of smaller, task- and time-focused groups to gather more information for the full group</li></ul>
<p><b>Added Nov 20, 2019 (anything in blue)</b></p> <ul style="list-style-type: none"><li>• <b>Respect: Acknowledge the ideas of others</b></li><li>• <b>Bring in other ideas that are not represented in the room</b></li><li>• <b>Be mindful of potentially upsetting conversations</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Have a process for managing disagreement</b></li><li>• <b>Decide on a process for when to speak up – use the tipped-up name tag on 11/20</b></li><li>• <b>Have a purpose statement for meetings and ways to help focus and pay attention to milestones</b></li><li>• <b>Keep our work rooted in mission</b></li><li>• <b>Decisions rooted in an equity analysis</b></li></ul>

	<ul style="list-style-type: none"> <li>Preparedness: Send and read info in advance, let us know what to look for or prepare to discuss, use Google docs to share documents, and also have dialogue in the room</li> </ul>
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- The group reviewed the Charter document and the Proposed Ops Protocols and made suggested edits, which Scott W will update.
- The group discussed how to make decisions about actions or recommendations. It became clear that the group needs both an overall process as well as Critical Criteria for determining specific recommendations.

Overall Selection Process Suggestions:	Critical Criteria Suggestions:

- Barb and Charlotte presented WSDOT’s Active Transportation Plan and solicited feedback. Some helpful slides that relate to Prioritization and Measurement that ATSAC may borrow:

<table border="1"> <thead> <tr> <th>CRITERIA</th> <th>SCORE</th> </tr> </thead> <tbody> <tr> <td>SAFETY: Crash History</td> <td>1 - 10</td> </tr> <tr> <td>SYSTEMATIC SAFETY: Level of Traffic Stress</td> <td>1 - 10</td> </tr> <tr> <td>EQUITY: Low-income Populations</td> <td>1-10</td> </tr> <tr> <td>EQUITY: Access for People of Color</td> <td>1-10</td> </tr> <tr> <td>CONNECTIVITY and COMPLETENESS/PROXIMATE TRAIL: Gap Partially Closed by Existing Trail</td> <td>10</td> </tr> <tr> <td>DEMAND: Potential Walking/Cycling Activity in Gap Proximity</td> <td>0</td> </tr> <tr> <td>INTERMODAL CONNECTIVITY: Connection to Other Transportation Modes</td> <td>1 - 10</td> </tr> <tr> <td>CONNECTIVITY TO DESTINATIONS: Connection to Other Transportation Modes</td> <td>1-10</td> </tr> </tbody> </table>	CRITERIA	SCORE	SAFETY: Crash History	1 - 10	SYSTEMATIC SAFETY: Level of Traffic Stress	1 - 10	EQUITY: Low-income Populations	1-10	EQUITY: Access for People of Color	1-10	CONNECTIVITY and COMPLETENESS/PROXIMATE TRAIL: Gap Partially Closed by Existing Trail	10	DEMAND: Potential Walking/Cycling Activity in Gap Proximity	0	INTERMODAL CONNECTIVITY: Connection to Other Transportation Modes	1 - 10	CONNECTIVITY TO DESTINATIONS: Connection to Other Transportation Modes	1-10	<ul style="list-style-type: none"> <li>Measuring what happens on the network <ul style="list-style-type: none"> <li>Share of trips by walking or bicycling</li> <li>Serious injury and fatal crashes involving people walking or bicycling</li> </ul> </li> <li>Measuring benefits of increased walking/rolling <ul style="list-style-type: none"> <li>Carbon emissions avoided</li> <li>Physical activity levels</li> </ul> </li> </ul>
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- Actions:
  - Pat and Barb C will review potential equity lenses to bring to the group in January
  - Scott will update the Charter and Ops Protocol documents
  - Pat and Exec Comm will review the suggestions for overall process and Critical Criteria
  - Scott will send the complete recommendations and the progress report
  - A Survey Monkey will be sent for each member to choose their top five, based on the draft Critical Criteria above

**6) For January 15, 2020 (In Spokane):**

- Review and select an Equity Lens
- Review the Overall Selection Process and the draft Critical Criteria to add/edit
- Review Survey Monkey results of participants' top selections of recommendations
- Form Action Team(s) to address the top recommendations / discuss how Action Teams will work