

# **ATSC @ Spokane Regional Health District Spokane**

**March 18, 2020**

## **Summary**

In attendance: Alexandria Alston, WA Bikes; Jennifer Arnold, Spokane Regional Health District; Barb Chamberlain, WSDOT; Dongho Chang, Seattle City Traffic Engineer; Charlotte Claybrooke, Safe Routes to Schools; Chris Comeau, Bellingham City Planner; Josh Diekmann, Tacoma Transportation Engineer; Eric Edwards, Richland Police; Will Hitchcock, DOH; David Jones; Rep. Shelley Kloba; Katherine Miller, Spokane Capital Programs; Jon Pascal, Kirkland City Council; Julia Reitan, Feet First; Harold Taniguchi, Commission on Asian Pacific American Affairs; Paul Taylor, Spokane Police (briefly); Scott Waller, WTSC; Stacey Hoff; Karen Wigen, Region 16 Target Zero Manager; Kerri Wilson, Intercity Transit. Anna Zivarts, Rooted in Rights

Pat Hughes, Trillium Leadership Consulting.

**1) Introductions** to using Zoom. All attendees are on the Zoom platform.

### **2) Update Calendar:**

- April 28 meeting will be on Microsoft Teams only
- Dates for September: Bike Walk Roll Summit is Sep 20-21, move ATSC to Sep 22

### **3) Presentation of Active Transportation Plan – Barb and Charlotte**

- See PPT attached to email notes.
- See Chat comments attached to email notes.
- Seeking a better word than “use” – will use “participation”
- Slide #12 – explain better – the chart is confusing on percentages
- Slide #22 – Yay

### **4) Action Team Update: Automated Speed Management**

The group is working on a White paper – draft will be presented in April ATSC meeting

Rep Shelley Kloba noted that fines are directed to the Cooper Jones ATSC fund for grants

Action Team Learnings to date on being an Action Team: From Katherine

- Two phone meetings with 100% attendance. Everyone is working on tasks and everyone is producing. This was not the case in previous efforts.
- No chair or convener, has fallen to Charlotte and Katherine. Recommend that Action Teams identify a structure, clarify scope and a person to coordinate the “care and feeding” of the teams. (Scheduling, sharing documents, etc.)

## **Bio Break**

### **5) Selection Process Discussion**

By law, ATSC is required to post an Annual Report by 12/31.

Past annual reports have included detailed discussions of all meetings. For 2020, Scott recommends a briefer overview, which would include:

- How ATSC has changed its group membership and operations
- Action Team Reports as “chapters” in the Annual Report
- Updates on past work (remove items if not actionable) and re-emphasize previous priorities not yet undertaken. Past recommendations and Progress Report can always be included in an Appendix so they don’t get lost/forgotten

For 2020, make a note to include the Death Review Panel findings and show good faith of the work the Fatality Review Group is making.

Pat and Scott reviewed the draft Selection Process flow chart. (Attached to email) This flow chart demonstrates how items get identified, worked on and how/when recommendations are made in the Annual Report. Participants responded to the questions:

- What do you like about this?
- What about this is unclear or missing?

Generally, the Process is appreciated, clear and ready to be used.

### **6) Next Steps:**

- Homework for April: **Works in Progress Update; Read the reports from last year,** <https://wtsc.wa.gov/programs-priorities/active-transportation-safety-council/>
- Action Team will prepare a draft White Paper

### **7) One-word check-out included:**

- Promising, success, informative, progress, appreciative, Zoom!